



Vernon Earthfest

17th Annual Celebration of Earth and Community
Sunday, April 29, 2018
Heaven Hill Farm 451 Route 94, Vernon NJ, 07462
www.vernonearthfest.com

Exhibitor and Vendor Guidelines

We are pleased to welcome you to Vernon Earthfest 2017! In order that things go smoothly, we need to ask you to abide by the guidelines listed here. If you have any questions or issues, please be sure to contact us as soon as possible so that we can get it resolved quickly.

- Set-up is between 8am and 10am the day of the event **only**. **NO** breakdowns until 4pm!!
- Vernon Earthfest has the right to decline vendors that are incompatible with our mission. A full refund will be issued if registration is not accepted.
- This is an Earth Friendly event – Absolutely no smoking! Balloons and other non-earth-friendly items are prohibited.
- We highly encourage the use of reusable, recyclable decorations, handouts and brochures.
- It's a great idea to collect emails and distribute your information electronically.
- Please do not use plastic bags with purchases!
- CLEAN-UP. All vendors should leave the premises in good condition and will be responsible for recycling and disposing of any trash (some containers will be provided). We recycle plastics #1-2, glass, cans, cardboard (flattened and stacked) and paper.
- Unless arrangements are made to rent table and/or chairs from Vernon Earthfest, vendors are responsible to provide them on their own.

Space is limited so please register early. Your agreement form must be received by April 4th 2016!

Special Instructions for Food Vendors:

Please be advised that you will be required to produce in advance and display a Food Handlers License and menu prices at your booth. In addition, if your booth requires any additional permits you are responsible to apply and pay for them on your own. We are happy to help if you need direction. Please email us at vernon.earthfest@gmail.com for assistance with these items.

Special Instructions for Tents:

Any tent that is used on the property must be flame retardant and have stakes that hold it down. **NO OTHER TYPE OF TENT WILL BE ALLOWED.**

Vernon Earthfest is solely responsible for the placement of exhibitors and vendors. We will make every effort to accommodate special requests but cannot guarantee particular placement of your space.

Vernon Earthfest is not responsible for Exhibitor or Vendor property. If you desire insurance for this purpose, please obtain it on your own. Please be considerate of Heaven Hill Farm. It is a beautiful place and we want to leave it as we found it.

THIS EVENT IS RAIN OR SHINE! THERE ARE NO REFUNDS DUE TO INCLEMENT WEATHER!!

Thank you for supporting our efforts in making Vernon Earthfest a meaningful, community-minded event that appreciates the beautiful place where we live, play and work.

Any questions or concerns may be directed to vernon.earthfest@gmail.com